

**Minutes of The Paul Sawyer Public Library Board of  
Trustees Regular Meeting of January 12, 2021  
5:30 p.m.  
Virtual Meeting held via video conference**

**1. Call to order and record attendance**

Natalie Wilkerson (president/chair), called the meeting to order at 5:33 pm.

**Attendees:** Maria Bartholomew, Patty Crittenden, Alison Cuentas, Robert Kellerman, Mary Lynn Collins, Carolyn Lynch, Bernie Mazaheri, Cheryl Sandefur, Connie Crowe, Natalie Wilkerson, Jean Ruark (director).

**2. Approval of agenda**

M. Bartholomew, 2nd R. Kellerman. Motion passed unanimously.

**3. Approval of minutes of Dec. 8, 2020 meeting**

R. Kellerman, 2nd M. Bartholomew. Motion passed unanimously.

**4. Treasurer's report**

Mr. Kellerman shared the treasurer's report. M. Collins moved to approve the expenditures. 2nd M. Bartholomew. Motion passed unanimously.

**5. Director's report**

Jean shared the directors report. Highlights include the hiring of a new facility manager, Charles Luttrell. The audit is still in process. The staff continues to find creative and engaging ways to provide services and programs virtually. The advocacy committee will cancel in person Advocacy Day this year, however, Jean will be reaching out to our new senator and new representative. Finally, due to the rise in COVID cases in the county, the library will remain closed except for curbside pickup until the week of Feb. 1. At this time a decision to reopen will be based upon the data at the time.

**6. Committee reports**

- **Budget:** B. Kellerman, Chair; P. Crittenden, C. Sandefur, N. Wilkerson
- **Building:** A. Cuentas, Chair; B. Kellerman
- **Long Range:** M. Collins, Chair; P. Crittenden, C. Crowe, N. Wilkerson

**Strategic Plan Review**

Marilynn reported that the Strategic Plan Committee met to review the plan and the progress made to this point. It was determined the plan was being followed as much as it could be given the current situation.

- **Policy/Personnel:** C. Sandefur, Chair; M. Collins, B. Kellerman, B. Mazaheri
- **Technology:** M. Bartholomew, Chair; C. Crowe, A. Cuentas, C. Lynch
- **Art Ad Hoc:** C. Lynch and B. Mazaheri, Co-chairs

**7. New Business**

No new business.

**8. Old Business**

No old business.

**9. Adjournment**

M. Bartholomew motioned to adjourn at 5:56 pm. 2nd by M. Collins.

**Reminder:**

- **Next Board meeting: February 9, 2021**

Respectfully submitted by

Carolyn Lynch, Secretary \_\_\_\_\_ Date \_\_\_\_\_

Natalie Wilkerson, President \_\_\_\_\_ Date \_\_\_\_\_

